
CUPA Forum Training Conference Continuing Education Policies

It is required for conference participants to be SCANNED IN AND OUT OF EACH SESSION for acquiring continuing education credits. If, for some reason, you do not SCAN IN AND SCAN OUT of sessions, the sessions will not show up in your session history and you will not receive REHS or ICC continuing education contact hours for the session.

Partial credit is not allowed. The REHS CEU policy is 45 minutes is equal to 1 contact hour. If you attend a session for less than 45 minutes you will not receive credit for the time. We do allow 10 minutes at the beginning of a class and 10 minutes following a class to accommodate time needed to find the training room and to get scanned out of a class. As we all know, problems can arise getting to and from a session. If you need a assistance, please go to the registration booth for assistance.

A training attendee cannot split up sessions, i.e., get 1 contact hour for a session, leave that session and then go to another session and get credit for two sessions. Choose one session and stay in that session from the beginning to the end to acquire credits.

If you have scanned in and scanned out and completed an evaluation, but the session does not show up in your course history, log into your account and send us an email through the help desk or visit the registration booth. If we can determine the cause of the error to be a scanner problem we can update your scanner or course history. If the problem is not technical, we will forward the issue to the review board for consideration. Speakers also qualify to receive CEU contact hours for the class they teach.